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19 March 1981

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MEMORANDUM FOR: [Redacted]
Deputy Director for Applications, ODP
Deputy Director for Processing, ODP
Chief, Special Projects Staff, ODP

FROM : [Redacted]
Chief, Management Staff, ODP

SUBJECT : Computer Program Development Resources

REFERENCE : Memo from Agency Information Handling Systems
Architect, Same Subject, dtd. 17 March 1981
(DDA-81-579)

1. The reference is attached and asks for data to develop a baseline of the Agency's human resources employed in computer systems development. The scope of the request and definitions of terms are in the attachment.

2. By 25 March 1981, please send me the information asked for in paragraph 3 of the reference. I will use your responses to prepare an ODP response.

Attachment: a/s

[Redacted]

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DDA-81-0579

17 MAR 1981

MEMORANDUM FOR: Directorate ADP Control Officers

FROM :
Agency Information Handling Systems ArchitectSUBJECT : Computer Program Development Resources

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1. It is becoming apparent that the Agency does not have sufficient human resources to meet its need for computer systems development, i.e. development in the broadest sense such as applications program development, enhancement, and maintenance; systems programming development and maintenance; and computer systems analysis. The resources under consideration are those personnel, staff and contractors, whose principal duties are directly related to automatic data processing (ADP) regardless of whether they use component computing facilities or the central (ODP) computing facilities. Excluded are personnel in user organizations who use ADP incidental to the performance of their primary functions, and non-programming staff, such as data entry and operator personnel.

2. Statistical data available to me does not clearly indicate our developmental resources. For instance, the following table indicates the numbers of Agency ADP work-years reported through the budgetary process and the number of people that have access to the ODP VM system:

<u>Component</u>	<u>FY 1981 Agency ADP - Work-years</u>	<u>VM Users 2 March 1981</u>
DCI		
NFAC		
DDS&T		
DDO		
DDA		
Total		

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However, information of this nature is not of sufficient detail to provide a baseline of our computer program development capability. ☐

3. I wish to establish a baseline of our developmental resources. Therefore, would you send me the following information for each component of your directorate:

- o Number of staff employees whose principal duties are directly related to the ADP function of program development (including maintenance and enhancement). Exclude those employees who use ADP incidental to the performance of their primary function, and non-programming staff, such as data entry and operator personnel. Include all employees who occupy a position on your Position Control Register. ☐
- o Number of contractor personnel whose principal duties are directly related to the ADP function of program development, separately identified. Exclude those whose contracts are not funded by Agency funds. ☐
- o Amount of FY 1981 funds allocated for the development or maintenance of software by contractors. ☐

4. If we are to take steps to obtain resources in FY 1983 (or better yet, in FY 1982) we need to act promptly. Baseline information such as that requested above will assist me in that effort, and I would be grateful, therefore, if you could get the information to me as soon as possible, at latest by 30 March. ☐

5. If there are any questions, please contact me on ☐ My room number is 7C18, Headquarters. ☐

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